

Boone County Board of Commissioners Minutes
October 19, 2020
Connie Lamar Meeting Room
Boone County Government Building

Commissioners Present: Donald Lawson, Jeff Wolfe, and Tom Santelli

Commissioners Absent:

Staff Attending: Bob Clutter (County Attorney) and Kaylee Jessie (Administrative Assistant)

Board President Donald Lawson opened the meeting at 9:13 am.

Approval of Minutes for September 8, 2020 Meeting, September 14, 2020 (Special Meeting) and September 21, 2020 Meeting:

Commissioner Santelli made a motion to approve the minutes presented at today's meeting.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Legal Issues:

Attorney Bob Clutter presented the following items:

1. Performance Bonds for Bridle Oaks Subdivision Sections 1A & 1B for acceptance.
 - Erosion Control in the amount of \$116,273.85
 - Storm Drain / 1A in the amount of \$386,925.00
 - Storm Drain / 1B in the amount of \$442,518.81

Commissioner Wolfe made a motion to approve the acceptance of Performance Bonds for Bridle Oaks Subdivision Sections 1A & 1B. Commissioner Santelli seconded the motion. Motion carried 3-0.

2. On-Call Professional Agreement with USI Consultant, Inc. County Attorney Bob Clutter had a few minor revisions to the agreement that have been accepted.

Commissioner Santelli made a motion to approve On-Call Professional Agreement with USI Consultant, Inc.

Commissioner Wolfe seconded the motion. Motion carried 3-0.

3. Work From Home Agreement with Mendi Twitty for November 23, 2020 through January 29, 2021. The request has been approved by Lisa Boone County Health Department Administrator / Nursing Division Director and submitted to the Commissioners for their consideration.

Commissioner Santelli made a motion to approve the Work From Home Agreement with Mendi Twitty for November 23, 2020 through January 29, 2021. Commissioner Wolfe seconded the motion. Motion carried 3-0.

4. INDOT 5311 3rd quarter / 1st claim for CARES Act funding request for Boone County Senior Services in the amount of \$121,187.

Commissioner Wolfe made a motion to approve the INDOT 5311 funding request for Boone County Senior Services. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of GUTS TIF Management & Support Agreement:

Debbie Crum, County Auditor, presented the professional services agreement with GUTS for TIF Management and Support for the Auditor's Office. Baker Tilly currently manages a lot of that now for the county, but it is the Auditor's hopes to bring that back into the office as there were several issues that have occurred this year such as late reporting.

Commissioner Santelli made a motion to approve the TIF management and support agreement with GUTS. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the Matter of Kiosk Development / Management Agreement with GUTS:

Sean Horan, IT Support / GUTS, presented the kiosk development and management agreement with GUTS in the amount of \$80,000. The agreement stems from a request received from Judge Schein to facilitate to eliminate the number of people that approach their counters – document signing and checking in – things that can be automated in attempts to prevent the spread of COVID. The request was submitted to the Indiana Criminal Justice Institute for Coronavirus Emergency Supplemental Funding Program and received approval for two kiosks.

Commissioner Wolfe made a motion to approve kiosk development and management agreement with GUTS. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Adams Electric, Inc.:

Sean Horan, IT Support / GUTS, presented the Adams Electric, Inc proposal in the amount of \$29,745 for the equipment installs in the conference rooms and kiosks.

Commissioner Wolfe made a motion to approve Adams Electric, Inc proposal for the installs. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Word Systems, Inc Contract for Licenses:

Sean Horan, IT Support / GUTS, presented the Word Systems, Inc. contract for licenses. This is to migrate the recording capabilities, the Sheriff's Office specifically, over to Word Systems, Inc.

Commissioner Wolfe made a motion to approve the Word Systems, Inc. contract. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of TimeClock Plus:

Sean Horan, IT Support / GUTS, presented the TimeClock Plus contract. The County Commissioners approached the GUTS team to look for a timeclock solution for the county employees to go along with some of the changes being made with payroll and HR. TimeClock Plus already has an integration with CYMA – county's financial and payroll system.

Commissioner Santelli made a motion to approve the TimeClock Plus contract. Commissioner Wolfe seconded the motion. Motion carried 3-0.

In the matter of 2021 Official County Holiday Closings:

Commissioner Santelli made a motion to approve the 2021 Official County Holiday Closings. Commissioner Wolfe seconded the motion. Motion carried 3-0.

Friday, January 1	New Year's Day
Monday, January 18	Martin Luther King, Jr. Day
Friday, April 2	Good Friday
Monday, May 31	Memorial Day
Monday, July 5 *	Independence Day (Observed)
Monday, September 6	Labor Day
Monday, October 11	Columbus Day
Thursday, November 11	Veterans Day
Thursday, November 25	Thanksgiving Day
Friday, November 26	Day after Thanksgiving
Thursday, December 23	Washington's Birthday
Friday, December 24 *	Christmas Day (Observed)
Friday, December 31	New Year's Eve

In the matter Leach & Russell Mechanical Quote:

Max Mendenhall, Director of Capital Investments, presented a quote in the amount of \$11,450 from Leach & Russel Mechanical for the labor repairing the multi-stack at the Boone County Jail.

Commissioner Wolfe made a motion to approve the quote in the amount of \$11,450 from Leach & Russel Mechanical. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the matter of Hoosiers for Renewables:

Steve Eberly, Executive Director with Hoosiers for Renewables, introduced himself and briefly highlighted what the Hoosiers for Renewables organization could offer to Boone County. (Appendix #2 – Handout presented at today’s meeting)

In the matter of Old Business:

There was none at this time.

In the Matter of Staff Reports

- a. APC – Rachel Cardis
- b. IT Support – GUTS
- c. Health Department – Lisa Younts / Brett Peppin
- d. Highway Department – Nick Parr
- e. Facility Maintenance – Max Mendenhall

Nick Parr, Director of Highway Department presented the following items:

1. Construction in right of way permit (#202010050) for TDS Telecom at 4255 Edlin Road for a tap pit/spot cut dirt maintenance on a handle hole. The Boone County Highway Department recommends approval.

Commissioner Santelli made a motion to approve the construction in right of way permit (#202010050) for TDS Telecom. Commissioner Wolfe seconded the motion. Motion carried 3-0.

2. Construction in right of way permit (#202010051) for BSM Groups for QC Communications at 875 W and 690 North for underground linear construction, bore, and placement of underground duct. They have done some other work at this location, but this is for another project. There is a \$10,000 blanket bond on file. The Boone County Highway Department recommends approval.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010051) for BSM Groups for QC Communications. Commissioner Santelli seconded the motion. Motion carried 3-0

3. Construction in right of way permit (#202010052) for Frontier Communications at 5416 W 650 N for underground linear construction, bore, and place service wire in right of way. The Boone County Highway Department recommends a \$15,000 bond and approval.

Commissioner Santelli made a motion to approve the construction in right of way permit (#202010052) for Frontier Communications. Commissioner Wolfe seconded the motion. Motion carried 3-0

4. Construction in right of way permits (#202010053 and #20201055) for Boone REMC at various locations for placement and removal of poles and overhead lines. There is a \$15,000 bond on file. The Boone County Highway Department recommends approval

Commissioner Wolfe made a motion to approve the construction in right of way permits (#202010053 and #20201055) for Boone REMC. Commissioner Santelli seconded the motion. Motion carried 3-0

5. Construction in right of way permit (#202010054) for Lineal Contracting for 500 S south on 650 E on the east side for 2,475 ft for underground linear construction, bore, and new fiber for Everstream. Brian Busick with Lineal Contracting was present at today's meeting and commented on the boring that has already taken place at the location listed on this permit – without an approval – located near the three headstones.

Commissioner Wolfe made a motion to approve the construction in right of way permit (#202010054) for Lineal Contracting. Commissioner Santelli seconded the motion. Motion carried 3-0

6. The application for Community Crossings has been submitted.

Other Elected Officials:

Debbie Crum, County Auditor, presented the request to authorize a commissioner to approve claims on Monday, December 28, 2020. Commissioner Wolfe volunteered to review and approve claims on the proposed date.

Additionally, she proposed a 30-day waiting period for new hire employees to enroll for benefits for the commissioner's consideration.

In the Matter of Public Comments:

There was none at this time.

In the Matter of Document Signing:

1. Affidavit for payment to USI Consultants in the amount of \$4,786.88 for the Bridge #202 rehabilitation. Commissioner Wolfe made a motion to approve Affidavit for payment to USI Consultants. Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Claims presented in today's meeting

See **(Appendix #3)**

Commissioner Wolfe made a motion to approve claims as submitted.
Commissioner Santelli seconded the motion. Motion carried 3-0.

In the Matter of Mail

See **(Appendix #4)** for a list of mail opened by the Commissioners on this date.

With no further business, Commissioner Santelli made a motion to adjourn at 9:48 am.
Commissioner Wolfe seconded the motion. Motion carried 3-0.